

## **Volunteer Board Members - Hertfordshire Music Hub (Finance Specialist)**

**Application deadline:** 11.59pm on Tuesday 07 October 2025

**Interview Dates:** from w/c 20 October 2025 onwards

**Vacancy details:** Hertfordshire Music Hub (HMH) is seeking additional volunteer members with a background in strong financial management, to join the Hub Board. The expectation is that the Board member becomes part of the newly formed specialised Finance sub-committee, so enhancing our diversely skilled team. The Hub Board is well established and have had a specialised Inclusion sub-committee for many years and we are now seeking to create a second specialised Finance sub-committee to add further expertise to its already strong financial management and decision-making. As per the Finance sub-committee terms of reference, all sub-committee members must also be Board members. We value diversity, promote equality, and challenge discrimination.

### **General skills as a Board member**

#### Essential

- Demonstrated experience of and passion for music and education.
- A strong commitment to supporting young people.
- Ability to maintain integrity in all responsibilities.
- Willingness to be active and dedicated to their duties as a Board and sub-committee member.
- Alignment with the Hub Lead Organisation's values.
- Align with our values and have strong judgment, creativity, and teamwork skills.

#### Desirable

- Experience of music education.

### **Specialist skills as a Finance Committee member**

We welcome applications from individuals with:

- Experience in senior finance roles.
- A professionally recognised finance qualification.
- Great communication skills.
- The ability to convey complex financial information to non-finance stakeholders.

We are open to applications from anyone but in particular from applicants who feel they meet the above criteria, and can commit and positively contribute to the Hub's Board and Finance sub-committee, and our collective purpose as outlined in our recruitment pack.

We are actively seeking to increase the diversity and representation of our Hub Board and sub-committees. We strongly encourage applicants who, for example, have protected characteristics or are from global majority backgrounds.

**Term and time commitment:** Board members serve a term of three years and can be re-elected once (i.e., may serve a maximum of two terms, totalling six years).

- HMH Board meetings are four times a year, held on a Wednesday evening and are approximately 2 hours in length.
- Finance Committee meetings are additional to Board meetings, and will be four times a year, held on a Wednesday evening and are approximately 1.5 hours in length.
- All meetings are in a hybrid manner (in person and online), although it is requested that the first meeting of the academic year is in person where possible.

**For further information, contact details and how to apply:** please read our [Hertfordshire Music Hub Board member recruitment pack 2025](#) - for how to apply please refer to Page 12 of the recruitment pack. If you have difficulty accessing the recruitment pack, please email [MusicHR@hertfordshire.gov.uk](mailto:MusicHR@hertfordshire.gov.uk).